



Satyawati College (Evening)
(University of Delhi)

PURCHASE INDENT

Date _____

Name _____ Department _____

Sl. No.	Description of Item With specification	Quantity Required	Approx Cost	Remarks

In-principle approval for Rs. _____ (Rs.)
_____ (approx.) may be
accorded for the purchase of above mentioned items out of
_____ grant.

INDENTER

HOD/Convener

Approved / Not-Approved

PRINCIPAL