



सत्यवती कॉलेज (सांध्य)

Satyawati College (Eve.)

अशोक विहार, फेज-III, दिल्ली-110052
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04 May, 2021

NOTICE

Sub: Submission of Internal Assessment of Students.

All the teachers are requested to submit the compiled details of Internal Assessment marks of their IV & VI semester students in the prescribed performa, duly signed by Moderation Committee of the respective department. The record should reach administrative office positively by 20 May, 2021 through the Teacher-in-charge of their department. All the members of the Moderation Committee (Teacher-in-charge, Preceding Teacher-in-charge & Senior Most Teacher) are also requested to be available in the college for moderation, if required, and their signature on the record of Internal Assessment after due verification. This is essential for timely submission of Internal Assessment record of the university.

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(Dr. Vijay Shankar Mishra)

Principal (Officiating)

Teachers' Notice Board

For circulation among the teacher