



सत्यवती कॉलेज (सांध्य)
Satyawati College (Evening)
अशोक विहार फेज-३ दिल्ली - ११००५२
Ashok Vihar Phase-III, Delhi - 110052
Website: www.satyawatievedu.ac.in
Phone: 011-27213402

November 18, 2021

NOTICE

All the teachers are requested to submit the compiled details of Internal Assessment marks of their Vth semester students in the prescribed proforma for Internal Assessment (Academic Session 2020-2021), **duly signed by Moderation Committee of the respective department.**

The record should reach administrative office (Room No. 16) positively by 30 November, 2021 through the Teacher-in-charge of their department.

The blank proforma can be downloaded from the college website www.satyawatievedu.ac.in or can be obtained from the college office. All the members of the Moderation Committee (Teacher-in-charge, Preceding Teacher-in-charge & Senior Most Teacher) are also requested to be available in the college, if required, for moderation of Internal Assessment after due verification. This is essential for timely submission of Internal Assessment record to the university.

Vijay Shankar

(Prof. (Dr.) Vijay Shankar Mishra)
Principal (Officiating)

Vijay Shankar

Teachers' Notice Board

For circulation among the teachers