

Family Counselling Centre
Selection of Office Bearers
Notice

Application on prescribed format are invited for following post of Family Counselling Centre Society. Last date to submit application form along with supporting documents is October 27, 2018 in **Room number 16 old building**. Interaction with the candidate's for Society formation will be held on October 29, 2018 at 3 pm in the committee room. Application form is attached with notice.

- (i). Student Coordinator (One Post) (For Third Year Student's Only)**
- (ii). Deputy Coordinator (One Post) (For Second Year Student's Only)**
- (iii). Treasurer (One Post) (For First Year Student's Only)**
- (iv). Executive (Five Post) (Open)**

Dr. Niharika Sharma
Convener

APPLICATION FOR THE SELECTION OF DEPARTMENTAL/STAFF COUNCIL
COMMITTEE'S/SOCIETY'S POST

Name of the Department/Society.....

Name of the Student :

Post Applied For :

Course Enrolled For :

Section..... Roll No..... Year..... Semester.....

CGPA (For III & V Sem.)..... Class XII Marks (in percent) (For I Sem.)

Mobile No..... E mail id.....

Residential Address.....

Have you held any post of the Society in the past. : Yes/No

If Yes, please mention

Date.....

Signature of the Student

Note:

1. A candidate can apply for a post of the Departmental Society/Staff Council Society as per the eligibility defined under the rules passed by the Staff Council dated 23rd April, 2017.

2. The Posts are: a) Student Coordinator (Only from Third Year Students); b) Deputy Coordinator (Only from Second Year Students); c) Treasurer (Only from First year Students); and d) Five Executive Members (open to students of any year)

3. The selection process is based on TWO criteria; 1. Merit and 2. Interview/presentation. The details are shown on the next page.

4. Since the selection to a post is based on merit-cum-interview the result once declared cannot be challenged under any circumstances.

5. A Student shall not be allowed to apply for more than two committees/societies (one academic & one Staff Council Committee/Society). However, a Student shall be allowed to hold post of one committee/society only.

6. If candidate has occupied offices (except the post of executive) of President, Vice President, Joint Secretary, and Treasurer of a particular society or committee in any inst academic session/s, he/she shall not be reselected for any of the post of Coordinator, Deputy Coordinator and Treasurer in the current academic session.

I hereby declare that I have gone through the rules and process of the selection of Society's Officers and the conditions of operation specified therein. I also undertake to abide by those specified conditions and other requirements/conditions as and when decided by the Department Body/College Staff Council in the most diligent manner.

Date.....

Signature of the Student

Enclosures: 1. Mark sheet of the last exam passed.